



**Kathmandu University**  
**Undergraduate Admission 2025/2026**  
**Admission and KUCAT-CBT Committee 2025**

**Procedure for Application and Admission 2025**

**June 2025**

# KATHMANDU UNIVERSITY

## Undergraduate Programs Call for Application for Admission

### Procedure for Application and Admission 2025

Kathmandu University calls for applications for admission in Undergraduate Programs in School of Engineering and School of Science for the academic year 2025/2026.

This document introduces the applicant about the details of application procedure for the KUCAT-CBT 2025 and the admission thereafter.

#### 1. Before Applying

- 1.1. Application for the admission and KUCAT-CBT 2025 is to be done through the online portal. Online form registration will be available only from **June 26, 2025 10:00 AM to July 21, 2025 12:00 midnight**.
- 1.2. Before starting to fill in the application form, obtain information about the intended program, eligibility and subject area. (For information on offered programs, intake capacity, eligibility criteria and test groups, refer 'Admission Call 2025'.)
- 1.3. Be sure and clear about the admission requirements, required qualifications and other details of the program you plan to apply for.
- 1.4. Fee structure and financial requirements for each program are also available in the admission document '**Admission Call 2025**'.
- 1.5. To know more about the programs and subject area, refer to the SoE **website** at <https://soe.ku.edu.np> or SoS website at <https://sos.ku.edu.np>, or visit KU Main Campus at Dhulikhel and contact respective departments / office of the Dean.
- 1.6. **Note the deadlines** for online application, preferred center and other activities.

#### 2. Filling ONLINE Application Form

- 2.1. Fill the online application form **available** at <http://apply.ku.edu.np/cbt>. A valid email ID is required for online applications.
- 2.2. Candidates first need to register with the name, email and password. The confirmation link and confirmation code will be sent to the applicant by email. Be sure to click on the confirmation link and enter the confirmation code for online application.
- 2.3. Use the login credentials provided to log into the online application system. Follow the following steps for online application:
  - a. Fill up personal and academic information.

- b. Select the program and subject area of choice. ONLY ONE subject area shall be chosen.
- c. Fill up any other sections as required.
- d. Upload your recent passport size photograph. Requirements for a valid photograph are explained in appendix A1.
- e. Submit details of your personal identification document and upload the scanned copy of the document. The personal identification document must have the candidate's photo. You must be able to produce the original of the same identification document during entrance test and admission, if admission is offered. Only the following are considered as valid identification documents:
  - Citizenship Certificate
  - Passport (with valid date)
  - Admit card of final examination of 11 or 12 (or equivalent).
  - Driving license (with valid date)
  - National ID
- f. Upload required documents. Requirements for the document format are explained in appendix A2.
- g. Information filled in earlier sections can be saved and edited later. However, once the candidate uploads the documents, the payment evidence and submits the form, he/she will not be able to make any changes. Forms will be submitted once information is filled and declaration is checked.
- h. In case of confusion or inability to complete an online form, e-mail your queries to [admission@ku.edu.np](mailto:admission@ku.edu.np). Note that it may take several hours and even days to get a reply due to the huge number of queries we receive.

Be sure to submit the completed online application form before the deadline. When your form is fully submitted you will receive the email with the title "Submission of Complete Application".

- 2.4. Pay the required application processing fee (**non-refundable /non-transformable**) of **NRs. 2000/-** (Nepalese Rupees, Two Thousand Only) within the specified time. Application processing fee can be paid through the following **TWO** digital wallets only:

- a. **eSEWA**

- Step 1: Open eSewa Application.
- Step 2: Simply click on Scan to pay.
- Step 3: the form will appear



- Step 4: Fill the Form
- Step 5: Confirm Your Payment

**b. Khalti Wallet**

- Step 1: Open the Khalti Application
- Step 2: Click on Scan & Pay
- Step 3: The Form will appear
- Step 4: Fill the Form
- Step 5: Press PAY button



Download the receipt of the transaction and note the Reference Code/Transaction ID which is needed for the Application Form. The downloaded receipt needs to be uploaded to the Application Form.

Note: Money transferred in other accounts of the university will be considered as invalid transfer. The CBT committee will not be responsible for any refund in this case.

**Provision for foreign students:**

- Bank Name: Nepal Investment Bank Ltd.
- Bank Address: Banepa, Kavre, Nepal
- Swift Code: NIBLNPKT
- Account Name: Kathmandu University
- Account Number: 005 05010 2500 30 (USD)

**Methods to pay:**

- Visit any international partner bank / fund transfer portal and deposit an equivalent amount of NRs 2000/. [For exchange rate (NRs to USD) use following link <https://www.nrb.org.np>.]
  - Applicant's name needs to be indicated in the voucher (receipt).
  - Take a clear picture of the voucher (receipt) and upload it in the application form.
- 2.5. Submit the evidence of the payment in the application portal.
- 2.6. Download and print your admission card after it becomes available in your account. For this, you should login again to the application portal with your login credentials.

**Admission cards must be printed in **COLOR**.**

Candidates must present the color printed admit card along with the original personal identification document while appearing in the entrance exams (CBT).

### **3. After Application Form Submission**

- 3.1. Wait for your test schedule to be available. Test schedule will be made available through the notice published in the website and the application portal.
- 3.2. Appear in the entrance test (KUCAT-CBT 2025) on your scheduled date and time. Note that you must appear at the test in your scheduled date and time. There will be No Rescheduling of the test date or time.

### **4. Entrance Test**

- 4.1. KUCAT-CBT 2025 is conducted only in four different centers as mentioned in Admission call 2025. It is NOT AVAILABLE ONLINE on the internet. Also, note the following for appearing in the test:
  - a. Be sure to arrive well ahead of time at the exam center.
  - b. Follow the published instructions and obtain information about your examination room / seat plan.
  - c. Arrive at least 30 minutes before the commencement of the examination at the examination room.
  - d. Do not forget to bring your admission card and original personal identification (the one that was uploaded during application).
  - e. Any sort of calculator will not be allowed. If necessary, the candidate will have to use a calculator available on the desktop of the computer.
  - f. Mobile phones, wireless devices, or any other portable electronic devices are strictly prohibited.
  - g. Note any other rules mentioned in the KUCAT-CBT admission card and comply with the rules.
  - h. Failing to comply with the examination rules and attempt of use of any unfair means in the examination will result in disqualification from the admission process.
- 4.2. Note the score of KUCAT-CBT after the completion of the test and verify the final score.
- 4.3. Wait for the result of KUCAT-CBT 2025 and subsequent admission notices to be published on KU website <http://www.ku.edu.np> for further process regarding admission.

- 4.4. For more detailed information on KUCAT-CBT 2025, read the document 'Information on KUCAT-CBT and Test Syllabus 2025'.

## 5. Admission Offer and Admission

Admission process and admission offers will be handled by a separate Admission Committee under SoE and SoS.

## 6. Schedule and Some Important Deadlines

Some important schedules and deadlines are listed below:

Activity	Period/Deadline	Remarks
Application Notice Publication	June 25, 2025 (Wednesday)	National newspapers / KU website / social media
Registration Opens	June 26, 2025 (Thursday)	Payment: For Nepali applicants, digital wallets only For international applicants, bank transfer to KU USD account
Registration Deadline	July 21, 2025 (Monday)	Online
Payment Deadline	July 22, 2025 (Tuesday)	Online

Schedule may be adjusted on requirements. There may be changes in activities and dates. Any adjustment in schedule will be notified on the KU website. **The School Admission Committee and Quota Admission Committee are separately formed to conduct the admission process.**

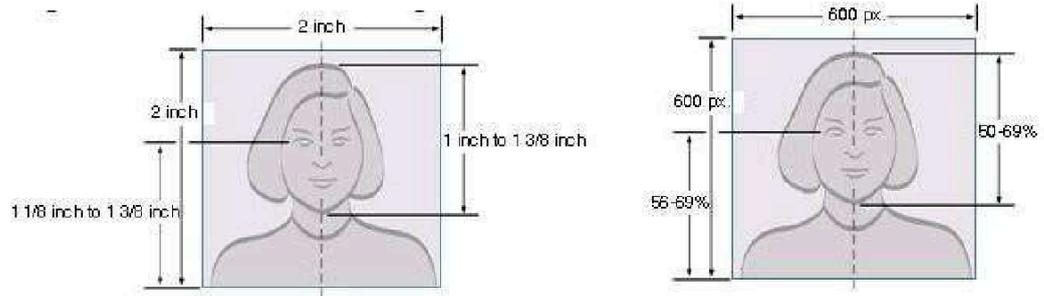
## 7. Provision for Foreign Nationals

- Foreign nationals are eligible to apply for admission, provided they fulfill all minimum requirements.
- Please contact the school administration for more information about admission for foreign nationals.

## Appendix

### A1. Photo Requirements

- The photo must be in color.
- The photo must be a recent photo of the candidate.
  - o Face must be clearly visible with a light plain background. At least 50-60 % of the image must be covered with face.
  - o The size of the photo must not be larger than 500 KB. Please refer to the template below:



**NOTE:** The KUCAT-CBT 2025 entrance committee and admission committee reserves the right to reject any candidate in case the photo submitted is very old and/or does not resemble the candidate's present appearance.

### A2. Format of Documents to be Uploaded

- The scanned document must be clear and readable. All portions of the document must be clearly visible.
- The size of each document must not be larger than 500 KB.
- Document must match with the details submitted during the filling of the admission form.
- The documents submitted with the application form must be produced in the original form during admission, if admission is offered.

**NOTE:** The KUCAT-CBT entrance and admission committee reserves the right to reject any candidate in case the copy of the document submitted, and the original does not match. The candidate may also be rejected if a major discrepancy is identified between the details filled in the form and the documents submitted/originally produced.

### A3. Important to Know

One candidate can have only one application and will be allowed to appear in KUCAT-CBT 2025 only once. If multiple applications are identified from the same applicant (using the same or different identification document) or if the candidate appears in KUCAT-CBT 2025 exam more

than once, his/her exams will be cancelled, and he/she will be disqualified for the admission process.

Application processing fee is non-transferable / non-refundable. Candidates are not entitled for a refund even if students fail to appear in KUCAT-CBT 2025 and or not offered the admission. These fees are also not entitled for a refund even if the mode of test changes.